Baildon NDP working group – Terms of Ref

Potential members of BTC NDP Working Group :- Gill (Chair) , Sue, Maggie, Alan, Ann Marie

**The role of the B NDP wking gp is to**

1. Lead for BTC on all aspects of the NDP process, including:
2. Recommend to Planning Committee on the appt of consultants, submission of grant applications or any other processes necessary to prepare the NDP
3. Develop and manage a project plan for the process
4. Appoint a Technical Advisory Group ( TAG) and review membership on an ongoing basis
5. Commission and receive reports on specific topics as required
6. Approve draft reports for consultation within Baildon
7. Consider results of consultation and amend documents as appropriate
8. Make recommendations to planning committee in relation to resources required
9. Liaise as needed with external bodies such as Bradford Council
10. Issue press releases or other communications
11. Make recommendations to planning committee, and then to full Council on the final version of all components of the NDP
12. Lead on all aspects of the preparation of a new Baildon Plan, including all the items a to j above

**The NDP working group** will be flexible and set its own meetings as and when required.

Much work will be done on-line/virtually

The working gp will be supported by xxxxxx ?Ruth?

Suggest we set up a T***echnical advisory group (TAG)***

TAG Members brief

To offer professional / personal advice to assist BTC in developing a NDP, without charge, and in doing so, agree

* To be named by BTC as a member of TAG – ie it is a public role
* To receive and comment to BTC on any documents in your areas of expertise
* To respect any confidentiality requirements as set by BTC
* To become part of the “ Baildon NDP team” and work in a mutually respectful manner
* You are not under any obligation at any time, and all you do is on a voluntary basis