 **All members of the Council, you are hereby summoned to attend an Ordinary Meeting of Baildon Town Council, to be held at the Upper Room St John’s Church Hall at 7.00pm on Monday the 5th December 2022.**

Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council’s policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.

Adrian Naylor, Town Clerk 30th November 2022

**AGENDA**

**1.Chairman’s opening remarks**

**2. Baildon & Bradford City of Culture 2025**

Dan Bates, Executive Director for City of Culture, will attend to update council on the forward plan and timescales for Bradford City of Culture 2025, and how Baildon might contribute and be included within the district’s programme.

**3. Approve reasons for absence**

**4. Disclosures of interest**

To receive disclosures of interest from members on matters to be considered at the meeting.

**5. Minutes of the previous meeting**

To approve the minutes of the meeting of the Full Council on the 10th October 2022.

**6. Clerks’ report**

 For information only.

**7. Co-option of Councillors**

 To receive a presentation from a prospective Co-opted councillor to fill the vacancy in the South east Ward as directed by the Electoral Services Unit.

 N.B. If there is more than one candidate for co-option, the council must vote, if necessary, by successive counts which eliminate the least successful candidate, until the successful candidate receives an absolute *majority* of those present at the council meeting and voting.

 Of note: Any appointments will require a declaration of acceptance of office to be signed by the new Councillor before they are asked to join the meeting and exercise their power to vote.

**8. Appointment of new Councillors to Committees**

 To review and amend as necessary committee membership and to appoint co-opted councillors to appropriate committees.

**9. Public participation**

**10.** **Important information from Councillors and staff**

To receive an update from Cllr Jennison on Baildon Christmas Lights ( including the Christmas tree); Baildon at Christmas and Baildon Christmas lights switch on.

**11. Member’s Code of Conduct - Based on the LGA Model Councillor Code of Conduct 2020**

To consider adopting the revised Member’s code of Conduct as recommended by the Governance Committee.

**12. New Model Councillor-Officer Protocol**

To consider adopting the Civility and Respect New Model Councillor-Officer Protocol as recommended by the Governance Committee.

**13. Budget Monitor 2022 -2023**

 **13.1 Bank Statement 31-10-2022**

To receive and note

 **13.2 Bank Reconciliation 31-10-2022**

To receive and note

# 14. Budget for 2023-24 and Precept for 2023-24

 **14.1** To receive and note the 2023-24 budget for precept report from the RFO.

 **14.2** To receive and note the following recommendation from the Governance Committee:

 **GOV2223/42 Budget for 2023 - 2024**

 The committee **resolved** to recommend the budget and to maintain the precept recommendation of £306,990 (£48.83) to the Full Council.

 **14.3** To recommend that council agree the budget and precept of Baildon Town Council for 2023 – 2024.

**15. Cost of Living Fund/ Donations**

To consider the creation of a fund of up to £10,000 to meet the pressures resulting from the cost of living crisis and any actions resulting from it.

**16. Promotional opportunities**

**17. To notify the Clerk of any item for future agenda**

**18. Next meeting date**

 The next meeting of the full council will be on Monday 16th January 2023

 Town Clerk Tel. 07938 062814 Email: clerk@baildontowncouncil.gov.uk

 *The council welcome public participation at their meetings. Under Standing Orders 1 (c) (d) (e) & (f) the members will determine whether to refer matters arising to in this session to be referred to a future ordinary council meeting, committee or Clerk. There is no requirement in law for an immediate response to be made at the meeting. Under Public Participation, no member of the public, councillor or officer, may speak for more than three minutes on one item unless agreed by the Chair.*