

Governance Budget Monitor at 20.2.23

Transactions between 01/04/22 and 20/02/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

This budget monitor shows a current underspend of £90K which is anticipated to be reduced to approximately £75K once anticipated expenses have been actioned. The current level of Reserves held by the Council is now at or near the annual precept amount. The RFO has encouraged the Council to make use of Reserves to reduce the level being held, and make a formal plan for this purpose. The Council may be required to furnish the External Auditor with an explanation of "high reserves" if the level of Reserves is above the annual precept amount.

INCOME		22/23 budget	22/23 revised	reserves	income	difference from budget
Administration (Clerks Delegated Budget)						
100	Precept	£306,310.00	£306,310.00	£0.00	£306,310.00	£0.00
105	Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00
175	VAT Refund	£0.00	£0.00	£0.00	£6,519.25	£6,519.25
	Admin	£306,310.00	£306,310.00	£0.00	£312,829.25	£6,519.25
Governance						
600	CIL Income	£2,500.00	£2,500.00	£0.00	£2,392.70	-£107.30
Economy						
200	Grant Income	£0.00	£0.00	£9,678.00	£9,678.00	£0.00
Environment						
301	Allotment rents	£2,800.00	£2,800.00	£0.00	£2,869.00	£69.00
310/1	Tree planting	£0.00	£0.00	£2,600.00	£2,600.00	£0.00
315	Benches	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
	Environment	£2,800.00	£2,800.00	£2,600.00	£6,969.00	£1,569.00
Planning						
700	Grant Income	£0.00	£0.00	£0.00	£6,590.00	£6,590.00
Bracken Hall						
501	Income	£750.00	£750.00	£0.00	£1,229.00	£479.00
505	Grants received	£0.00	£0.00	£30,145.63	£30,145.63	£0.00
	BHCC	£750.00	£750.00	£30,145.63	£31,374.63	£479.00

EXPENDITURE		22/23 budget	22/23 revised	reserves	expenditure	difference from budget
Administration (Clerks Delegated Budget)						
1001	Employee Costs	£124,000.00	£124,000.00	£0.00	£132,154.88	-£8,154.88
1002	Officer Training	£1,500.00	£1,500.00	£0.00	£1,465.00	£35.00
1003	Employee expense	£2,100.00	£2,100.00	£0.00	£1,671.40	£428.60
1004	Warden Expenses	£500.00	£500.00	£0.00	£76.98	£423.02
1005	Outsourced HR	£2,550.00	£2,550.00	£0.00	£2,302.65	£247.35
1010	Room Rent	£1,800.00	£1,800.00	£0.00	£967.80	£832.20
1011	Telephone & Wifi	£1,500.00	£1,500.00	£0.00	£1,056.41	£443.59
1012	Office Supplies	£1,800.00	£1,800.00	£0.00	£1,403.09	£396.91

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EXPENDITURE		22/23 budget	22/23 revised	reserves	expenditure	difference from budget
Administration (Clerks Delegated Budget)						
1013	Insurance	£2,100.00	£2,100.00	£0.00	£1,792.00	£308.00
1015	Bank Charges	£175.00	£175.00	£0.00	£178.85	-£3.85
1020	Software Support	£2,500.00	£2,500.00	£0.00	£1,461.20	£1,038.80
1021	IT hardware	£1,000.00	£1,000.00	£0.00	£920.00	£80.00
1035/1	Yorkshire Local Councils Assoc	£1,800.00	£1,800.00	£0.00	£1,718.00	£82.00
1035/2	SLCC Fees	£400.00	£400.00	£0.00	£0.00	£400.00
1040/1	Internal Audit Fees	£850.00	£850.00	£0.00	£600.00	£250.00
1040/2	External Audit Fees	£950.00	£950.00	£0.00	£800.00	£150.00
1050/1	Chairs Allowance	£200.00	£200.00	£0.00	£200.00	£0.00
1050/2	Councillor Training	£750.00	£750.00	£0.00	£118.57	£631.43
1050/3	Annual Report	£250.00	£250.00	£0.00	£190.00	£60.00
	Admin	£146,725.00	£146,725.00	£0.00	£149,076.83	-£2,351.83
Governance						
2005	Health & Safety Budget	£500.00	£500.00	£0.00	£0.00	£500.00
2006	General Council	£500.00	£500.00	£0.00	£0.00	£500.00
2010	Website	£1,350.00	£1,350.00	£0.00	£1,135.00	£215.00
2015	Finance Software	£750.00	£750.00	£0.00	£665.50	£84.50
2020	Library	£9,000.00	£8,000.00	£0.00	£651.33	£7,348.67
2025	Office	£10,000.00	£10,000.00	£0.00	£2,672.58	£7,327.42
	Governance	£22,100.00	£21,100.00	£0.00	£5,124.41	£15,975.59
Economy						
7001/1	Christmas Lights	£8,500.00	£8,500.00	£0.00	£6,478.00	£2,022.00
7001/2	Switch on Event	£1,000.00	£1,000.00	£0.00	£450.00	£550.00
7002	Baildon at Christmas (Clerk)	£750.00	£750.00	£0.00	£125.00	£625.00
7005	Bunting	£500.00	£500.00	£0.00	£350.00	£150.00
7006	Community Bus Service	£3,000.00	£3,000.00	£0.00	£1,000.00	£2,000.00
7007	Walkers are Welcome	£500.00	£500.00	£0.00	£500.00	£0.00
7008	Visit Baildon	£0.00	£0.00	£2,900.00	£2,900.00	£0.00
7010	Northgate Toilets	£14,000.00	£14,000.00	£0.00	£11,050.50	£2,949.50
7011	Northgate Toilets refurb	£0.00	£0.00	£9,677.89	£9,677.89	£0.00
7015/2	Harley	£1,000.00	£1,000.00	£0.00	£1,000.00	£0.00
7020/1	Business Support	£500.00	£500.00	£0.00	£130.00	£370.00
7020/2	Marketing Baildon	£1,000.00	£1,000.00	£0.00	£0.00	£1,000.00
7025	Baildon Station Improvements	£500.00	£500.00	£0.00	£0.00	£500.00
7026	Library	£0.00	£1,000.00	£0.00	£300.00	£700.00
	Economy	£31,250.00	£32,250.00	£12,577.89	£33,961.39	£10,866.50
Community						
6000	Youth Work	£20,000.00	£20,000.00	£0.00	£20,000.00	£0.00
6006	Saltaire Festival	£1,000.00	£0.00	£0.00	£0.00	£0.00
6010/1	Skylark Fund	£3,000.00	£3,160.00	£0.00	£1,767.40	£1,392.60
6010/2	community grants	£0.00	£0.00	£300.00	£300.00	£0.00
6015	Community Development	£40,000.00	£40,000.00	£0.00	£40,000.00	£0.00
6020	Community Safety	£1,000.00	£1,000.00	£0.00	£0.00	£1,000.00
6025	NHW	£1,500.00	£1,500.00	£0.00	£1,500.00	£0.00

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Excludes transactions with an invoice date prior to 01/04/22

EXPENDITURE		22/23 budget	22/23 revised	reserves	expenditure	difference from budget
6030	Imagination Library	£1,000.00	£1,000.00	£0.00	£1,000.00	£0.00
6040	Community Events	£1,500.00	£2,340.00	£0.00	£2,340.00	£0.00
6045	Remembrance Sunday (clerk)	£250.00	£500.00	£0.00	£372.00	£128.00
6050	Jubilee Event	£0.00	£0.00	£1,923.97	£1,923.97	£0.00
	Community	£69,250.00	£69,500.00	£2,223.97	£69,203.37	£2,520.60

Environment

3001	Allotments	£3,000.00	£3,000.00	£0.00	£100.00	£2,900.00
3002	Footpaths	£3,000.00	£3,000.00	£0.00	£0.00	£3,000.00
3005	Green Spaces Funds	£3,000.00	£3,000.00	£0.00	£0.00	£3,000.00
3010	Grit Bins	£2,000.00	£2,000.00	£0.00	£500.00	£1,500.00
3011	Baildon Green & Clean	£9,000.00	£9,000.00	£0.00	£1,605.00	£7,395.00
3015	Litterfree Baildon	£500.00	£500.00	£0.00	£500.00	£0.00
3020	Street Furniture/BT boxes	£2,000.00	£2,000.00	£0.00	£0.00	£2,000.00
3021	Baildon Benches	£2,000.00	£2,000.00	£0.00	£1,617.67	£382.33
3022	Jubilee Bench	£0.00	£0.00	£1,507.00	£1,507.00	£0.00
3025	Tree Planting	£1,000.00	£1,000.00	£400.25	£1,400.25	£0.00
3030	Future of Baildon Moor	£500.00	£500.00	£0.00	£0.00	£500.00
3035	Baildon in Bloom (clerk)	£3,500.00	£3,500.00	£0.00	£3,654.91	-£154.91
	Environment	£29,500.00	£29,500.00	£1,907.25	£10,884.83	£20,522.42

Bracken Hall

5000	Bracken Hall					
5000/1	Alarm service	£1,500.00	£1,500.00	£0.00	£1,419.72	£80.28
5000/2	Cleaning	£950.00	£950.00	£0.00	£780.00	£170.00
5000/3	Energy	£1,200.00	£1,200.00	£0.00	£904.75	£295.25
5000/4	Fire equip testing	£250.00	£250.00	£0.00	£0.00	£250.00
5000/5	Insurance	£200.00	£200.00	£0.00	£0.00	£200.00
5000/6	Operating exp/projects	£2,000.00	£2,000.00	£0.00	£1,311.28	£688.72
5000/7	PAT testing	£250.00	£250.00	£0.00	£187.20	£62.80
5000/8	Waste Collection	£50.00	£50.00	£0.00	£0.00	£50.00
5000/9	Water	£500.00	£500.00	£0.00	£0.00	£500.00
5000/10	WiFi	£450.00	£450.00	£0.00	£340.78	£109.22
5000/11	3 Rings	£150.00	£150.00	£0.00	£121.00	£29.00
	Bracken Hall	£7,500.00	£7,500.00	£0.00	£5,064.73	£2,435.27

Planning

4000	Planning	£7,000.00	£7,000.00	£3,460.00	£6,403.00	£4,057.00
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NB at 20 Feb 23 £3,062 of the NDP grant remains unspent & must be returned if not spent by 31.3.23

Summary	2022/23	revised	actual at 20.2.23
Total Income	£312,360.00	£312,360.00	£369,833.58
Total Expenditure	£313,325.00	£313,575.00	£279,718.56
Net balance	-£965.00	-£1,215.00	£90,115.02

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Excludes transactions with an invoice date prior to 01/04/22

Earmarked Reserves	at 20.2.23
Allotments	11,354.75
Baildon Benches	2,972.77
Baildon Station Improvements	2,150.00
BHCC electrical work	3,000.00
Bracken Hall	36.29
CIL	5,059.80
Economy	6,642.91
Future of Baildon Moor	1,000.00
Green Spaces	10,136.00
Harley Event	3,000.00
Northgate Toilets	4,533.53
Planning (Neighbourhood Plan)	9,810.00
Platinum Jubilee	1,196.03
Visit Baildon	4,024.00
Donations - Tree Planting	2,799.75
Jubilee Bench	793.00
Total Earmarked Reserves	£68,508.83