

Capital of Culture in Baildon

Proposal for a Small Grant Scheme 9th October 2023

Aim

Baildon Town Council (BTC) wishes to support small organisations, groups and individuals in Baildon develop and respond to the opportunities presented by Bradford25 (City of Culture)ⁱ. BTC wishes to support the development and improvement of the knowledge, understanding and practice of the arts in Baildon. This small grant scheme recognises that expenses can be incurred in the development process which may be a strain on the individual artists or groups developing cultural activity. The aim of the scheme would be to offer small scale financial awards to support the development of projects and ideas, covering costs of initial set-up activities such as:

- Room hire for collaborative and other meetings.
- Print and publicity.
- Photography or other media for adding to portfolios or grant bids.
- Prototype development or technical advice
- Other incidental costs (not match funding) related to developing a grant application to a larger funder (eg. Arts Council, Bradford Council, Lottery)

A total of £2000 is proposed for the fund. This fund has **no commitment** to the larger funding proposals and grant applications which may result (it is expected that the project seeks funding elsewhere) – hence this fund is “pump-priming” in purpose.

How would it work?

1. Awards would be up to £250 per project (i.e. up to 8 projects) and must fund the development of a cultural activity to be delivered in the area of Baildon or for Baildon residents.
2. The awards would be different from other grant streams in that the applicant would not need a formal constitution. A bank account is required – all monies in the scheme are transferred by BACs.
3. Funds would only be payable on **submission of actual receipts** showing the amount claimed has actually been spent.
4. The applicant would have a maximum of 4 months from the date of confirmation of the award and unspent funds will after that period be no longer available. The purpose of this timeframe is to encourage recipients of grants to keep momentum within the time scales of Bradford25.
5. Groups with significant existing funding from BTC (e.g. the community hubs) will not be eligible to apply.
6. Individuals, artists or groups are all eligible.

How to apply

Applications are invited at any point up to the 19th of January 2024 to clerk@baildowntowncouncil.gov.uk

Applicants must complete a short form (see attached draft) to set out how they wish to use an award.

Decisions on successful applications will be made by Economy Committee on February 6th 2024 and applicants will be informed shortly afterwards. Spend can start no earlier than 1st April 2024.

It is hoped that the applicants will develop a successful idea to deliver in 2025 in Baildon. All successful applicants will be required to do a short update report on their project to a meeting of the Council.

ⁱ Using the provision of the Local Government Act 1972 Section 145 Provision of Entertainments