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**Extraordinary Governance Committee, to be held on** **Thursday 11th January 2024 at Baildon Community Link at 7pm.**Logo, company name

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**To all members of the Governance Committee, Cllr G Dixon, J Turner, G Jennison and A Foster. You are hereby summoned to attend an extraordinary meeting of the Governance Committee, Thursday 11th January 2024 at 7pm at Baildon Community Link.**

*Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council’s policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.*

*Gill Dixon*  Cllr Gill Dixon, Chair of Governance and Chair of Baildon Town Council 19 December 2023

**AGENDA**

**1. Chair’s opening remarks**

**2. Approve reasons for absence**

**3. Disclosures of interest**

# 4. Minutes of the previous meeting

To approve the minutes of the Governance Committee 20th November 2023

**5**. **To consider current planning applications on CBMDC website and to agree actions (see** [**www.planning4Bradford.com**](http://www.planning4Bradford.com) **) and the Council’s consultee comments.**

**Note re: 23/04538/CLP.** This is not a planning application but Bradford Local Planning Authority (LPA) have advised that Baildon Town Council can relay the comments of local residents to the LPA.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Plan Ref** | **Description** | **Address** | **Date**  **Requested** | **Expiry Date** | **Determination**  **Date** |
| 23/04538/CLP | [**Change of use from residential**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AVWODH0IL00&prevPage=inTray)[**dwelling (Use Class C3) to**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AVWODH0IL00&prevPage=inTray)[**residential care home facility**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AVWODH0IL00&prevPage=inTray)  [**(C2)**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AVWODH0IL00&prevPage=inTray) | 32 Bilsdale Way Baildon West Yorkshire BD17 5DG | Wed 13 Dec 2023 | Wed 03 Jan 2024 | Thu 01 Feb 2024 |
| 23/04366/OUT | **Outline application for residential development of land for 5 dwellings requesting consideration of access** | Land At Grid Ref 415727 440247 Moorside Baildon West Yorkshire | 28th Nov 2023 | 27th Dec 2023 | Tue 23 Jan 2024 |
| 23/04534/CLP | [**Removal of existing**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AIFUDHJTG00&prevPage=inTray)[**conservatory to rear and**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AIFUDHJTG00&prevPage=inTray)[**construction of new single**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AIFUDHJTG00&prevPage=inTray)  [**storey rear extension**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5AIFUDHJTG00&prevPage=inTray) | Low Croft Cottage 23 Delph Hill Baildon West Yorkshire BD17 5HJ | Mon 11 Dec 2023 | Mon 01 Jan 2024 | Thu 01 Feb 2024 |
| 23/04562/HOU | [**Rear dormer**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5HULRDHJVH00&prevPage=inTray) | 5 Belmont Close Baildon West Yorkshire BD17 5AL | Tue 12 Dec 2023 | Tue 02 Jan 2024 | Mon 05 Feb 2024 |
| 23/04557/HOU | [**Front porch and rear single**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5HUCNDHJV700&prevPage=inTray)[**storey extensions**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5HUCNDHJV700&prevPage=inTray) | 10 Belmont Rise Baildon West Yorkshire BD17 5AN | Wed 13 Dec 2023 | Wed 03 Jan 2024 | Mon 05 Feb 2024 |
| 23/04666/HOU | [**Removal of existing garage, proposed part single storey and part double storey extension to side.**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5WNN6DHK1X00&prevPage=inTray) | 2 Ellison Fold Baildon West Yorkshire BD17 5ET | Wed 20 Dec 2023 | Wed 10 Jan 2024 | Tue 13 Feb 2024 |
| 23/04674/HOU | [**Single storey side extension**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S5X4EZDHK2H00&prevPage=inTray) | 2 Summerfield Drive Baildon West Yorkshire BD17 5BU | Wed 20 Dec 2023 | Wed 10 Jan 2024 | Tue 13 Feb 2024 |
| 23/04697/HOU | [**Double storey rear extension and additional first floor above existing house with front dormer windows.**](https://planning.bradford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S60D4YDHK3Z00&prevPage=inTray) | 79 Baildon Road Baildon West Yorkshire BD17 6PX | Thu 21 Dec 2023 | Thu 11 Jan 2024 | Thu 15 Feb 2024 |

**6. Neighbourhood Development Plan (NDP)**

Update Governance on the progress of the NDP, its programme and take any actions as required.

**7. Budget 23/24.**

Due to the need for emergency payments including an immediate requirement for a new laptop for the Deputy Clerk and the provision of a more suitable chair arising from a Display Screen Equipment assessment (DSE) for the Clerk, Governance Committee is asked to approve the delegation to the Clerk to spend up to £250 from the Health and Safety budget (2005) and up to £2,000 from the Office budget (2025).

**8**. **Progress update on Baildon reservoir site** – for consideration and to take any actions required

**9. Promotional Opportunities**

**10. Items for Future Agenda**

**11. Next meeting date(s)** 29th January 2024