Minutes of the Economy Committee meeting held on

Tuesday 27th September 2022 at 7pm

# Present

Cllrs G Jennison, G Dixon and B Wyatt-Millington

In attendance:

Deputy Town Clerk, Volunteer Coordinator and Environmental Warden

# EC2223/23 Election of Chair

Resolved unanimously to appoint Cllr G Jennison as Chair of the Economy Committee.

# EC2223/24 Chairs opening remarks

The Chair welcomed everyone in attendance and offered her thanks to former Cllr Stephen Place for his hard work as Chair of the committee.

The Chair also extended thanks to Vice-Chair Cllr Wyatt-Millington for his ongoing work for the committee in absence of a Chair.

# EC2223/25 Approve reasons for absence

**Resolved unanimously to approve Cllr S Hewitson and L Oakley’s reasons for absence**.

# EC2223/26 Disclosures of interest

None

# EC2223/27 Minutes of previous meeting

**Resolved unanimously to approve the minutes of the previous meeting of 14th June 2022.**

# EC2223/28 Clerks report

The Deputy Clerk had provided updates on the Love our Loos and Christmas items, to be considered with those items.

# EC2223/29 Public participation

The Volunteer Coordinator and the Environmental Warden were in attendance to provide reports on the Library and Love our Loos items. These reports to be provided at the relevant item.

# EC2223/30 Love our Loos

The Deputy Clerk provided a detailed Annual Report (copy attached) regarding the Northgate Public Toilets which was discussed and noted. It was also suggested that it might be helpful for a meeting with Reflections (cleaning company) to discuss the contract and invoices.

**Action – A new comprehensive log to be drafted by the Deputy Clerk to detail public contacts going forward.**

The Warden provided a detailed verbal report regarding progress on the disabled toilet with reference to the previously submitted report from Healthmatic.

It was advised that the Warden and Cllr G Jennison had met with Healthmatic at the disabled toilets to discuss options for the Men’s and Women’s toilet entrances as well as two other matters, namely:

* The pipes that were leaking underneath the urinals have been replaced and boxed in. Healthmatic have advised that the box is easily removable to access the pipes should it be needed and that they will visit regularly to pour solution down the urinals to ensure the pipes do not block.
* Bradford Council had condemned the tap in the disabled toilets due to the extremely high temperature that the water was coming out. Healthmatic advised that they will look into this and fix the issue.

Healthmatic had advised that they could fix their automatic opening / locking system to either doors or gates so discussions were had as to the benefits of each. Cllr G Dixon read comments from the Love our Loos group including Chris Flecnoe regarding their thoughts on the issue. Healthmatic had also advised that they would be happy to replace the system should issues arise.

**Resolved to have the automated opening / locking system fitted to the gates and the Warden to let Healthmatic know of the decision.**

**Resolved to delegate to the Clerk to resolve any issues that may arise from the fitting of the mechanism to the gates (such as fitting doors), using up to £3000 from the earmarked toilet reserved.**

The Warden finally mentioned that he is continuing to explore hot water systems, including a ‘point of use’ system. The Warden will continue to look into this system ahead of the next committee meeting.

**Action – This item to be added to the next Economy Committee agenda.**

# EC2223/31 Baildon Library

The Volunteer Coordinator provided a detailed report regarding the re-opening of Baildon Library (copy attached).

The Volunteer Coordinator advised on certain challenges of the smaller temporary facility as well as footfall and promotion. The Volunteer Coordinator continues to promote / share regularly on social media as well as putting up information sheets / opening times in the village.

The Volunteer Coordinator also advised on the hours of opening pre-Covid and hopes that we can revert to those hours when in the new building.

The Chair thanked the Volunteer Coordinator for such a detailed report.

# EC2223/32 Important Information from Councillors and Staff

Potted Meat Stick:

Cllr Wyatt-Millington advised that he has now received quotes from Christmas Plus and that costs of illuminating the PMS will be £1950 for the equipment and £725 for the installation. Christmas Plus also advised that they would only likely be able to do this work in March 2023.

**Actions:**

* **Cllr Wyatt-Millington to approach Bradford Council to obtain quote for installation of the power supply.**
* **The Clerk to confirm whether we have received the £4000 Christmas lighting grant.**
* **The Deputy Clerk to confirm any previous resolution to allocate monies to the PMS.**

Shop Local Campaign and Community Gift Card:

Cllr Alison Coates had discussed a campaign to shop local with Cllr Wyatt-Millington. Cllr Wyatt Millington had also been approached with a Community Gift Card scheme which a couple of other local Councils were considering. Further exploration and discussion with local businesses required for both items.  
  
Cllr Jennison noted that Visit Baildon is now up and running.

Cllr Dixon advised that she intends to invite a speaker (rep from Bradford) to advise how Baildon can be involved in the City of Culture.

**Action – Add Visit Baildon to the next committee agenda**.

**Action – Cllr Dixon to invite a speaker regarding City of Culture to attend next committee meeting of Full Council.**

# EC2223/33 Shipley Glenn Tramway

Consideration was given to emails and reports received from the tramway (copies attached).

**Resolved to:**

1. **Pay £1000 to the tramway for 2022/23, funded from the Community Bus budget.**
2. **Provide yearly funding to the tramway for 5 years, starting in 2023/24, of £1000 per year. This is subject to annual reviews with any budget adjustment being proposed starting from the next year.**
3. **This funding is conditional on the BTC logo being used on all promotional material and letterheads going forward, and that BTC seeks to support the Tramway to market the attraction in Baildon more, in a variety of ways (eg Banner on roundabout, Visit Baildon website etc).**
4. **Invite to bring a proposal to the next or subsequent meetings of this committee in respect of funding for anyone off projects where financial support is needed.**

# EC2223/34 Harley Weekend

An update on the great success of the event was received and noted.

**Resolved to retrospectively approve the £1000 spent this year on the event and delegate the budget to the Clerk for 2023/2024.**

# EC2223/35 Christmas Events in Baildon

# The Deputy Clerk passed on Emily’s (Baildon at Christmas) comments and advised that she was waiting for confirmation of a switch on time for her promotion material.

The Deputy Clerk also confirmed that following discussions with the Warden, it appears that Christmas Plus intend to put up the Christmas lights on 17th November 2022. As far as the tree, Collitt Gardens are providing the same and have advised it will be slightly more expensive than last years. We are still awaiting confirmation of a date but the tree is generally put up the week following Remembrance Sunday (commencing 14th November).

**Resolved to hold the switch on event at 17:15 on 4th December 2022, and that the risk assessment for the event will be received by email.**

**Resolved that, should Baildon at Christmas opt to hold a competition for best decorated shop window, Baildon Town Council will put towards the cash prize as well as assist in judging, should Baildon at Christmas wish.**

**Action – Cllr Jennison and the Deputy Clerk to arrange a meeting with Emily to discuss Baildon at Christmas plans further. Also to discuss the possible Upper Fold market as well as best shop window / house competition.**

# EC2223/14 Baildon Walkers are Welcome

# The annual report from Baildon Walkers are Welcome was received and noted.

**Resolved to award £500 to Baildon Walkers are Welcome for 2022/2023.**

**Action – Add this item to the next committee agenda as Walkers are Welcome will attend to present their report.**

# EC2223/36 Review of Committee Budget

The 2022/2023 budget was noted.

Budget proposals for next year (2023/2024) were considered.

**Resolved to accept the proposed budget save for:**

* **Add a budget line for Shipley Glen Tramway of £1000 from the Community Bus budget for next year and onward.**
* **The Marketing Baildon budget line is changed to Marketing Baildon / Visit Baildon for next year and onward.**

**Resolved to recommend the proposed budget of £29,250 to the Governance Committee (Estimated spend of £34,750, less £5500 used from reserves).**

**EC2223/37 Promotional Opportunities**

The Christmas lights switch on and related events to be promoted going forward.

**EC2223/38 Items For Next Agenda**

Potted Meat Stick

Walkers Are Welcome

Visit Baildon

Love our Loos (taps / hot water)

**EC2223/39 Next Meeting Date**

The next meeting of the Economy Committee will take place on 2nd February 2023

Town Clerk Tel: 07938 062814 Email: clerk@baildontowncouncil.gov.uk