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| **Task no.** | **Project and committee** | **Milestone at May 1st 2025**  | **RAG** | **Lead Cllr** | **Lead Staff** | **Budget** |
|  | **Community**  |  |  |  |  |  |
|  | Community Development inBaildon | Monitor and evaluate activities in 24/25 at 4community hubs. |  | AF | Dep Clerk | £40,000 |
|  | Youth activities in Baildon | Monitor and evaluate the youth work scheme in 24/25. |  | AF | Dep Clerk | £20,000 |
|  | Neighbourhood Watch /Community safety | Continue to support NHW in Baildon, and develop solutions to community safety issues when identified |  | MT | Dep Clerk | £1,500 |
|  | Remembrance Sunday & other memorials | Work in partnership with Shroggs to ensure memorial celebrations  |  | JT/AF | Dep Clerk | £500 |
|  | Implement the Volunteer Development Project  | A data base for volunteering opportunities has been established, brokerage and annual recruitment fair. |  | AF | Volunteer Co-ordinator |  £1,000 |
|  | War Memorial House,Station Road | Support a proposed scheme to restore the War Memorial House and create new homes |  | JT | Dep Clerk |  N/A |
|  | **Economy**  |  |  |  | Dep Clerk |  |
|  | Baildon Christmas Lights | Annual schedule followed inc order placed by end of June for 2024.  |  |  GD | Dep Clerk | £9,750 |
|  | Christmas events | Successful Lights switch on event  |  | GD | Dep Clerk | £1,250 |
|  | Walkers are Welcome | Continue to support |  |  | Dep Clerk | £500 |
|  | Love our Loos/ public toilets | Toilets maintenance and cleaning costs reviewed. Facilities meet high standards and Love our Loos group involved |  | GD | Dep Clerk | £16,500 |
|  | Harley Rally | Support 2024 Harley Rally financially, and also Harley Partnership with ride-out and village events  |  | DS | Dep Clerk | £2,500 |
|  | Improve public transport in Baildon | Identify and campaign for improvements in local public transport services. Support Friends of Baildon Station. |  | RK | Dep Clerk | £500 (station) |
|  | Visit Baildon  | New website is developing visitor economy through effective linkages with Bradford and other partners. Keep up to date content. Visit Baildon leaflet distributed. |  | W W-M | Clerk | £5,024 |
|  | Baildon’s City of Culture programme. | Develop a plan for 2024/5 to increase cultural activities in Baildon as part of Bradford City of Culture  |  | KG | Clerk | £500. |
|  | **Environment**  |  |  |  |  |  |
|  | * 1. Jenny Lane playground improvement project
	2. Jenny Lane Woodland Play area.
 | Jenny Lane playground improvement monitoring of the playground now it is complete. Create a Woodland Play area to improve the frontage of the site and provide extra play facilities |  | PS GD | Dep Clerk | N/A £3,200 |
|  | Baildon Reservoir | Work with Bradford to consult widely on future ofthe site |  | GD | Dep Clerk | £500 |
|  | Baildon Benches | Undertake exploration with Bradford Council for next phase of bench restoration.  |  | GD | Dep Clerk | £2,000 |
|  | Brackenhall CountrysideCentre | BHCC visit figures meeting target, no closures and improved events focused on local schools and learning. |  | JA | Dep Clerk | £7,900 |
|  | Keep Baildon looking good | Actively monitor, evaluate and support Green and Clean contract, grit bins, Baildon inBloom, Litter free Baildon and other initiatives |  | DS | Dep Clerk | £15,000 |
|  | Baildon Cycle track | Support the successful implementation of the cycle track at Sandals school. |  | PS | Dep Clerk |  N/A |
|  | Footpaths | Deliver improvements to identified footpaths |  | JA | Dep Clerk | £2,000 |
|  | **Planning** |  |  |  |  |  |
|  | Implement new framework to comment on Baildon Planning applications | One year trial of new arrangements (Delegation to Clerk) underway and review undertaken after 6 months |  | GD | AdminOfficer | N/A |
|  | **Governance**  |  |  |  |  |  |
|  | Ensure strong governance for BTC | Policy schedule up to date. AGAR sign off according to legal timeframes |  | JT | Clerk | £18,054 |
|  | Strong financialmanagement in place | Budget set for 2024/25Audit recommendations implemented and financial operations meet policy standards and financial regsImplement Contracts Register by Nov 24 |  | JT | RFO | N/A (ongoing training budget) |
|  | Active support to Bradford Council to create a new Library and Town Council Offices | Work in partnership to design and deliver this project with earliest possible completion.  |  | GD | Clerk | £5,000 |
|  | Progress made inpartnership with Bradford on redev of ICH. | Work within framework of Partnership Agreement with Bradford to confirm Future of site after Marketing to appropriate developers. |  | GD | Clerk | N/A |
|  | Good communicationbetween BTC and residents of Baildon | Seek regular feedback to improve e-newsletter performance and increase readers. Social media performance increased. Increase face to face engagement |  | JT | AdminOfficer |  ongoing  |
|  | Prepare a NDP for Baildon | Next phase of Plan development underway with next formal consultation completed |  | GD | Clerk | £6,600 |
|  | Good workforce andsuccession planning | Policies in place and regular reviews as needed |  | JT | Clerk | N/A training budget) |