Logo, company name

Description automatically generated

**Extraordinary Staffing Sub Committee to be held on** **Monday 11th September 2023 the Cranmer Room St Johns Church.**

**To all members of the Staffing Sub Committee, Cllr G Dixon, G Jennison, P Sharkey and J Turner. You are hereby summoned to attend an extraordinary meeting of the Staffing Sub-Committee, on 11th September 2023.**

Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council’s policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.

Helen Thornton, Town Clerk 5th September 2023

**AGENDA**

**1. Chair’s opening remarks**

**2. Approve reasons for absence**

**3. Disclosures of interest**

# 4. Minutes of the previous meeting

To approve the minutes of the meeting of the Staffing Sub-Committee held on 26th July 2023.

# 5. Exclusion of Press and Public

The Committee is asked to consider excluding press and public under the provisions of the

Public Bodies (Admissions to Meetings) Act 1960 S1(2), during consideration of business of a confidential nature**.**

**6. Home Working Allowance**

To receive a report from the Clerk and take any actions as required.

**7. Former Clerk**

To receive a report from the Clerk and take any actions as required.

**8. Environmental Warden**

To receive an update and take any action needed.

**9. Items for Future Agenda**

**10. Next meeting date(s)**

19th October 2023