

# To all members of the Governance Committee, Cllr G Dixon, Cllr P Sharkey, Cllr G Jennison, Cllr A Foster. You are hereby summoned to attend an ordinary meeting of the Governance Committee, to be held in Baildon Community Link on Monday the 26th June 2023 at 7pm.

*Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council’s policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature*.

Helen Thornton, Town Clerk 20th June 2023

AGENDA

# **1.** **Chair’s opening remarks**

# **2. Approve reasons for absence**

# **3. Disclosures of interest**

# **4. Minutes of the previous meeting**

# To approve the minutes of the meeting of the Extraordinary Governance Committee held on 8th June 2023.

**5.** **To appoint councillors to** **Staffing Sub Committee** ( Chair, Vice Chair, plus one)

# **6. Clerk’s report. Including an update on the work in progress on the Contracts Register.**

# **7. Public participation**

# **8. Important information from Councillors and staff**

 **9. To consider current Planning applications on CBMDC website and to agree actions (see planning4Bradford.com).**

 To consider (and comment if necessary) on the following applications. See appendix 1.

**10. Finance - To receive and consider the following financial papers**

10.1 Budget Monitor 2023/24

10.2 Payments April – May 2023

10.3 Credit Card Payments April- May 2023

10.4 Bank Statement and May reconciliation

10.5 Schedule of section 137 transactions

**11. BTC Action Plan 2023- 2024**

To consider the draft 2023/24 Baildon Town Council Action Plan and suggest any amendments prior to recommending it to Full Council

# **14. Promotional opportunities**

# **15. To notify the Clerk of any items for future agendas**

# **16. Next meeting date – 11th September 2023**

Town Clerk Tel. (01274) 593169 Email: clerk@baildontowncouncil.gov.uk

The council welcome public participation at their meetings. Under Standing orders 1(c) (d) (e) & (f) the members will determine whether to refer matters arising in this session to be referred to a future ordinary council meeting, committee or Clerk. There is no requirement in law for an immediate response to be made at the meeting. Under public participation, no member of the public, councillor, or officer, may speak for more than three minutes on one item unless agreed by the Chair.