

**To all members of the Environment Committee, Cllr J Turner, P Sharkey, J Ashton, B Wyatt-Millington. You are hereby summoned to attend a meeting of the Environment Committee, to be held at the Aldersgate Room (Wesleys / Baildon Methodist) on the 7th November 2023 at 7pm.**

**Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council’s policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.**

**Any member of the public wishing to attend this meeting should contact the Clerk for further information.**

**Helen Thornton** Helen Thornton Town Clerk 31st October 2023

**AGENDA**

**1. Chairs opening remarks**

**2. Approve reasons for absence**

**3. Disclosures of interest**

**4. Minutes of the previous meeting**

To approve the minutes of the meeting of the Environment Committee held on the 4th July 2023.

**5. Clerks report**

**6. Public participation**

**7. Important information from Councillors and staff**

**8. To consider current Planning applications on CBMDC website and to agree actions (see planning4Bradford.com).**

 To consider (and comment if necessary) on the following applications. See appendix 1.

**9. Playable Places – Jenny Lane Play Area**

1. To resolve to support proposals to upgrade Jenny Lane Play area as set out by Bradford council
2. To resolve to recommend to Full Council that the £10,136 in Green Spaces reserve be approved to be spent on this project (GOV2324/34.5.2 - £8552.80 already approved from CIL budget and CIL reserves).

**10. Jenny Lane Play Area Associated Works**

1. To resolve to contribute up to £2,200 from 23/24 Green Spaces budget to create a small Natural woodlands play area at the frontage with Jenny Lane and adjacent to the play area (see map attached), subject to all the appropriate permissions being received from the landowner and Bradford Council, and this spend is delegated to the clerk so as to allow payment at the appropriate time within the project.
2. To resolve to spend £1600 (£600 from street furniture and £1,000 from footpaths) to create a new safe pedestrian access into the playground from the car park, subject to all appropriate permissions being received, and this spending is delegated to the clerk to be implemented at the appropriate time within the project.
3. To resolve to approve a small contingency fund of £1000 from footpaths budget line, delegated to the Clerk, to manage any unforeseen costs which arise during implementation of the project.
4. That the committee approves virement from unspent 23/24 budgets to give effect to the above if required, but agrees that any unspent funds are returned to the original budgets if unspent at the conclusion.
5. To resolve to initiate a “Friends of Jenny Lane play area” informal group to involve the community in supporting both councils in looking after the play area, with a launch date to be set at the launch of the refurbished play area in 2024, and agrees to delegate £100 from the Green Spaces budget for any incidental expenses in initiating this, such as leaflets etc.
6. That the Clerk is asked to provide a written progress report to the next Environment Committee meeting, including a full breakdown of expenditure incurred and proposed.

**11. Baildon Horticultural Society**

# To consider two quotes for work to be undertaken at the Thompson Lane allotments.

# To resolve to approve one of the quotes for the works and expenditure, to be funded from the Allotments budget line, and delegate the same to the Clerk, in consultation with the Chair, to implement (subject to planning and other considerations).

# 12. Exclusion of Press and Public

The Committee is asked to consider excluding press and public under the provisions of the

Public Bodies (Admissions to Meetings) Act 1960 S1(2), during consideration of business of a confidential nature**.**

**13. Bracken Hall Countryside Centre**

* To consider the report and recommendations from the BHCC Working Group.
* To resolve to approve the recommendations of the Working Group and the formation of the Change Group.
* To resolve to delegate the implementation of any recommendations to the Clerk in consultation with the Chair of the Environment Committee.
* To consider making a recommendation to Full Council regarding a possible one-off allocated reserve pot of £2000 to assist with any recommendations.

# 14. Committee Budget

* To consider the 2023/2024 budget and take any action required.
* Consideration of the proposed budget for 2024/2025 – The committee is invited to make recommendations to Governance Committee ahead of the Council budget setting meeting to be held on 4th December 2023.

**15. Promotional opportunities**

**16. To notify the Clerk of any item for future agenda**

**17. Next meeting date**

5th March 2024

Town Clerk Tel. 07938 062814 Email: clerk@baildontowncouncil.gov.uk

The council welcome public participation at their meetings. Under Standing orders 1(c) (d) (e) & (f) the members will determine whether to refer matters arising in this session to be referred to a future ordinary council meeting, committee or Clerk. There is no requirement in law for an immediate response to be made at the meeting. Under public participation, no member of the public, councillor, or officer, may speak for more than three minutes on one item unless agreed by the Chair.