

**Baildon Town Council Environment Committee**

**7pm, 3rd June 2024 at the Aldersgate Room (Baildon Methodist Church)**

**To all members of the Environment Committee, Cllrs Shaw, Ashton, Dixon and Sharkey. You are hereby summoned to attend a meeting of the Environment Committee, to be held at Baildon Methodist Church (Wesleys), Aldersgate Room on Monday 3rd June 2024 at 7pm.**

***Members of the press and public are entitled by law to attend all meetings of the Council and to record and film the proceedings of those meetings in accordance with the Council’s policy on the effective management of recording at Council meetings. However, under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.***

***Any member of the public wishing to attend this meeting should contact the Clerk for further information.***

**28th May 2024**

Helen Thornton – Town Clerk

**Agenda:**

**1 – Election of Chair**

To elect the Chair of the Community Committee for financial year 24/25

**2 – Election of Vice Chair**

To elect the Vice-Chair of the Community Committee for financial year 24/25

**3 – Chairs opening remarks**

**4 – Approve reasons for absence**

**5 – Disclosure of interests**

**6 – Minutes of previous meeting**

To approve minutes of the Environment Committee meeting of 5th March 2024

**7 – Important information from Councillors and staff**

**8 – Clerks report**

**9 – Public participation**

**10 – Bracken Hall Countryside Centre**

* To receive an interim report from the Change Group, take any actions as necessary and request a full report for the October 2024 Environment Committee meeting.
* To receive a report from the BHCC Manager regarding volunteer numbers, recruitment and footfall.
* To consider the role of the Councillor representative on the BHCC Management Team.

**11 – Allotments**

* To receive an update from the Clerk on the Thompson Lane rear fence works.
* With reference to resolution **ENV2324/41.3 To fund the works as follows:**

24/25 - £1500 from the Allotments budget line and £4039 from the allotments earmarked reserve.

25/26 - £1500 from the Allotments budget line and £2193 from the allotments earmarked reserve

* To resolve to delegate to the Clerk, in consultation with the Chair of the Environment Committee, the commission of the works quoted in Appendix 3 of the Thompson Lane report and that the same funding model prescribed in ENV2324/41.3 be implemented.
* To resolve to delegate £500 to the Clerk from the allotments budget line to cover any costs increase to the quote that may have arisen since the original quote.
* To consider the replenishing the allotment reserve on a temporary basis as per discussions at Full Council.
* To formulate a request to Full Council for replenishment of the reserve, mapping out current and upcoming expenditure.

**12 – Baildon Green and Clean**

* To receive a report from the Clerk regarding work completed under the Green and Clean contract.
* To resolve to delegate the agreement of a new 1 or 3 year contract to the Clerk.

**13 – Boundary Stones and Town Signs**

To resolve to delegate to the Clerk the repainting of the Baildon boundary stones.

**14 – Woodland Play Area (Jenny Lane)**

To consider the current position of the proposed Woodland Play Area at Jenny Lane and take any actions as necessary.

**15 – Appointment of Representatives to External Organisations**

To resolve to appoint Council representatives to Friends of the Earth, Baildon Civic and Historical Society and the BHCC Management Team (see item 10).

**16 – Committee budget**

* To review the committee budget and take any actions as necessary.
* To resolve to delegate relevant budget lines to the Clerk.

**17 – Promotional Opportunities**

**18 – Items for the next agenda**

**19 – Next meeting date**