

**Redacted Minutes of the Extra Ordinary meeting of the Governance Committee held on**

**Thursday 8th June 2023 at 6pm**

**Present: Cllrs G Dixon, G Jennison, D Reed**

**In attendance: The Clerk**

**In the Chair: Cllr G Dixon**

# GOV2324/17 Chair’s opening remarks

 Council welcomed new Committee and looked at the priorities for the year ahead.

# GOV2324/18 Approve reasons for absence

**Resolved:** Cllr Sharkey apologies approved.

# GOV2324/19 Disclosures of interest

 None

# GOV2324/20 Minutes of the previous meeting

**Resolved:** The minutes of the meeting of the Governance Committee held on the 17th April were approved as a true and accurate record.

The minutes of the meeting of the Staffing Sub Committee held on the 17th April were approved as a true and accurate record.

**GOV2324/21 Exclusion of Press and Public**

Resolved to exclude Press and Public under the provisions of the Public Bodies (Admissions to Meetings) Act 1960 S1(2), members of the public and the press will be excluded during consideration of business of a confidential nature.

# GOV2324/22 Request from former Town Clerk

**Redacted confidential content**

# GOV2324/23 Policy for Time off in Lieu (TOIL)

**Resolved:** The outline Policy and process suggested was approved and the Clerk was delegated with implementing the Policy from 1st July in consultation with the Chair.

All existing TOIL should be taken by 1st September 2023

The Clerk would bring a progress report to all Staffing Sub Committees.

**GOV2324/24 Environmental Warden**

**Resolved:** Committee agreed the approach as set out in the Clerk’s report.

# GOV2324/25 Promotional Opportunities

None

**GOV2324/26 Items for Future agenda**

None discussed at this point

**GOV2324/27 Next meeting date(s)**

Monday 26th June 2023