**Minutes of the Full Council Meeting held on**

**Monday 9th May 2022 at 7.30pm**

# Present:

Cllrs G Dixon, J Ashton, , S Hewitson, , S Place, D Reed, L Oakley G Jennison,

AM Dooley &A Foster

**Apologies**

Cllr Wyatt-Millington & P Sharkey

**FC2223/01 Chair’s opening remarks**

Previously given at the Annual Meeting at 7.pm

**FC2223/02 Approve reasons for absence**

Resolved to accept the reason for absence

**FC2223/03 Disclosures of interest**

None

**FC2223/04 Co-option of Councillors**

Resolved to appoint Joe Kean as a Baildon Town Councillor

**FC2223/05 Clerks’ report**

Noted that the RFO was currently away

**FC2223/06 Public participation**

None

**FC2223/06 Important information from Councillors and staff**

Cllr L Oakley to send the Clerk details of the ACS defibrillator

**FC2223/07 Finance**

1.Resolved to accept and approve the Internal Auditors Report

2.Resolved to accept and approve the annual Governance Statement

3.Resolved to accept and approve the Annual Accounting Statement for 2021-2022

4. Resolved to receive and note the budget for 2022-2023 adjusted to take account of amounts carried forward from 2021-2022.

5.Resolved that Baildon Town Council accepts responsibility for the organisation of the annual Remembrance Day event, in conjunction with the Soldiers and Sailors Club, and other associated parties, and that the Community Committee is nominated to assist with the event and that £250 is transferred from reserves to increase the budget to £500 and is delegated to the clerks.

6. Resolved to delegate the budget for Baildon Benches to the Clerk

**FC2223/08 Internal Audit**

Resolved to appoint Cllrs L. Oakley & A. M. Dooley to undertake internal control checks in October 2022 and March 2023

**FC2223/09 The Queen’s Jubilee**

Resolved to cancel the beacon and release the £1000 allocated to the beacon to other projects.

Resolved to perform a risk analysis on each BTC run event involving Cllrs and Staff

**FC2223/09 Co-Option Policy**

Resolved to adopt the revised co-option policy

An amendment to alter point 6 from “will” to “may” and to remove the requirement for a private session in point 7 was proposed by Cllr J. Ashton seconded by Cllr S. Place was defeated.

**FC2223/10 Promotional Opportunities**

New Cllrs to be introduced to the residentsFC2223/11

Meeting closed at 8.58pm

**FC2223/11 Next Meeting**

The next meeting of the full council will be on Monday 25th July 2022

Town Clerk Tel: 01274 593 169 Email: enquires@baildontowncouncil.gov.uk