Minutes of the Planning Committee meeting held on

Wednesday 19th March 2023 at 19.30pm

# Present:

Councillors Ann Foster, Gill Dixon, Sue Hewitson & Gill Jennison

# In attendance:

Emma Heal (Admin Officer)

Helen Thornton

# PC2223/125 Chair’s Comments

The Chair welcomed all those present and introduced Helen Thornton, the incoming Clerk for the council who will commence her role in May. As the Chair was not standing for the council at the forthcoming election she thanked everyone for their involvement in the Planning Committee and expressed her frustration at the lack of influence BTC had with CBMDC in matters relating to Planning.

Cllr Dixon thanked the Chair for all her hard work on the committee, in her role as Chair and as her time as a councillor.

The Chair continued to inform the group that this would be the last meeting of the Planning Committee as it had been agreed at the last Full Council meeting introduce a new trial procedure whereby plans would be discussed as part of other council meetings. Councillors agreed that applications would be discussed at the first Full Council meeting, and then at the Economy Committee . to cover the 3 week consultation period and that they would be then discussed at the next appropriate committee meetings. It was noted that a further review of the new process would be undertaken at Christmas.

The Admin Officer explained that it was still possible to ask for extensions to consultation periods for applications as long as the comment was submitted was before the CBMDC final determination date. A process for reviewing planning applications was discussed and it was agreed that a planning page would be created on the BTC website and that there would be a weekly list of current planning applications.

It was agreed that 2 lead councillors for planning would be appointed in May and that that Cllr Jennison would work with the Admin Officer to create the Planning website pages.

# PC2223/126 Approve Reasons for Absence

**Resolved unanimously to approve Cllr Fosters reasons for absence.**

# PC2223/127 Disclosure of Interests

None.

# PC2223/128 Minutes of Previous Meeting

Councillor Dixon proposed a minor change to minute point PC 2223/116 to read :

*Once again it was noted that Baildon Town Council had* ***little influence*** *over highways matters as they were the responsibility of CBMDC.*

**Resolved unanimously to approve minutes of previous meeting of 8th March 2023 with the amendment.**

# PC2223/129 Clerks Report

The Admin Officer informed the committee that further to the last Planning meeting, officers had been contacted by a resident on a number of occasions with concerns regarding a planning application that had been passed by CBMDC even though both Baildon Town Council Planning Committee and CBMDC officers had submitted comments objecting to the development. This led to a brief discussion as to whether residents should be brought upstairs to the offices or if they should only be met by BTC officers in the library given the potential safety risks for lone officers.

The Admin Officer advised the group that at the last meeting the committee requested a new flag be placed on the new office building but on removing the old flag the building team were concerned that the flagpole was not in good enough condition to install a new flag.

It was reported that the Admin Officer had spoken to CBMDC regarding recent works undertaken at Mother Hubbard’s and that building regulations officers from CBMDC had been asked to visit the site.

# PC2223/130 Important Information from Councillors and Staff

The Committee observed that it was still unclear what was happening with the Baildon Mills site, but it was understood that there was a new owner, and that works were currently taking place to remove asbestos from the area. Cllr Dixon informed the group that the new owner had been identified and that she would be contacting them with a list of questions regarding the development. It was acknowledged that there had been a number of posts in various local facebook groups regarding the development and in particular there were posts advertising for manager /warden to live on site.

# PC2223/131 Public Participation

None.

# PC2223/132 Highways

Cllr Jennison took the view that the recent works to resurface Baildon Road had been well managed by CBMDC particularly given how busy the road is. It was felt that the council, and Baildon residents had been well informed.

# PC2223/133 To consider current applications on CBMDC website

The Planning Committee reviewed all applications received since the last meeting:

* Ref. No: 23/00562/ADV | Tesco Express 1 Berry Drive Baildon West Yorkshire BD17 7GA

**No Comment**

* Ref. No: 23/00514/FUL | 2 Baildon Road Baildon West Yorkshire BD17 6AE

**It was resolved that the following comment should be submitted:**

***We agree with the concerns raised by the highways department and agree that further information regarding access and the driveway should be provided.***

* Ref. No: 23/00838/HOU | 44 Bank Crest Baildon West Yorkshire BD17 5HB

**No Comment**

* Ref. No: 23/01055/HOU | 31 Cornwall Crescent Baildon West Yorkshire BD17 5LT

**No Comment**

* Ref. No: 23/00881/FUL | Marston House Otley Road Charlestown Baildon West Yorkshire BD17 7JR

**It was resolved that the following comment should be submitted:**

***The Planning Committee welcomes and supports the installation of the solar points and recognise that it will be beneficial to the environment and to the factory.***

* Ref. No: 23/01215/HOU | 42 Hope Lane Baildon West Yorkshire BD17 5AS

**No Comment**

* Ref. No: 23/01268/HOU | 4 Heaton Drive Baildon West Yorkshire BD17 5PQ

**No Comment**

# PC2221/137 To identify any applications to be tracked and to receive an update on past applications

Councillor Dixon questioned which Committee the new homes tally and tracked applications document should go to and it was resolved that the new homes tally should be sent to the NDP working group.

# PC2223/139 To notify the Clerk/Admin Assistant of any item for future agenda.

None.

# PC2223/138 Promotional Opportunities

None.

# PC2223/140 Next Meeting Date

It was noted that this would be the last Planning Committee meeting and that planning applications will be discussed at the next Full Council Meeting.